

INSTRUCTIONS FOR AUTHORS

The journal *Prilozi, Oddelenie za medicinski nauki (Contributions, Section of Medical Sciences of the Macedonian Academy of Sciences and Arts)* is published three times a year and is cited in Index Medicus and Medline and available on www.manu.edu.mk/prilozi. The journal publishes editorials, original research works, research reports and reviews (clinical, laboratory and epidemiological experiences, case studies, short communications, letters to the editor, historical notes, etc.) from the area of medical sciences. The manuscripts should not represent research results which the authors have already published in other books or journals.

The papers submitted for publication in *Prilozi* are peer-reviewed by two experts from the respective scientific field who remain anonymous to the authors.

The papers are published in English, accompanied by a summary written in Macedonian.

The paper should be typed with double-spacing (28–30 lines), on a white paper in A4 format, with margins of 3 cm, or on a computer using Word for Windows program enclosing the CD, or USB.

The length of the original research paper, including the annexes (illustrations, graphs, tables, etc.) should not exceed a signature or printer's sheet (30,000 signs, that is, 16 pages with 28 lines each). The length of shorter reports should not exceed seven pages.

The submitted manuscript must contain the name/s and surname/s of the author/s, the name and address of the institution and or organization where it was prepared.

The abstract should not exceed 250 words, written in English, and a summary in Macedonian. The abstract should represent briefly the goals, methods, main results (with numerical data) and basic conclusions of the research. The most essential key words must be added to the abstract. The key words for the medical sciences are given according to M.E.S.H.

The manuscript contains an introduction, materials and methods, results, discussion and a conclusion. The introduction must be concise with a clearly defined goal and with previous knowledge of the problem. The materials and methods ought to contain sufficient data to enable the reader to repeat the investigation without seeking additional information.

The results should be presented briefly and clearly, and the discussion should explain the results.

The measuring units and other technical data should be given according to the SI-system.

Illustrations are submitted separately. Graphs and drawings should be prepared on tracing paper or on a white sheet of paper, in contrast, while the markers and figures in the graphs must be proportional to the size of the drawing in order to remain readable after the reduction of the size of the drawing. There should not be more than four

drawings and their places in the text should be clearly indicated. All illustrations must be accompanied by legends in English, and the abstract in English and in Macedonian.

Tables can be enclosed separately, but their places in the text must be indicated. The titles of the tables should be written in English.

The references used are cited in the original and as follows: surname and the first letter of the author's name, the title of the work, the title of the journal, year of publication of the work cited, publishing year and number, pages (from-to). If a book or a collection of works is cited, then the publisher and the place of publication should be given (before the pages). If the manuscript cited has more than three authors, then *et al.* is added after the third author. In the text of the paper the first author and the year are cited in brackets [], i.e. a number in brackets when the bibliography is numerated. When using acronym for the first time, provide the full phrase in brackets. An example: Shapiro AMJ, Lakey JRT, Ryan EA, et al. Islet Transplantation in Seven Patients with Type 1 Diabetes Mellitus Using a Glucocorticoid-Free Immunosuppressive Regimen. *N Engl J Med* 2000; 343(4): 230–8.

Short reports published in the journal *Prilozi* (up to 7 typed pages) do not need to have separate sections for introduction, materials and methods, discussion and conclusion, but these elements can be incorporated in the text.

The paper is to be accompanied with a letter by the corresponding author, with a statement that the paper has not been published or submitted/accepted for printing in other journal or scientific publication, and with a confirmation that the paper has been considered and approved by all co-authors, i.e. with an accompanying declaration on the possible conflict of interests by the authors. The contribution of each author in the paper is to be explained.

Manuscripts should be submitted to the Editorial board of the journal *Prilozi – Contributions, Section of Medical Sciences of the MASA* in two copies (the original and a second copy) and the electronic version of the paper.

During the year, papers submitted by February 15 will be considered for publication in the first issue of the same year, papers submitted by July 15 will be considered for publication in the second issue of the same year, papers submitted by October 15 will be considered for publication in the third issue for the same year.

The authors of the manuscripts need to cover the costs of printing and online publishing for their manuscript in total amount of Macedonian MKD equivalent to 250 EUR.

The authors of the manuscripts need to sign two documents accompanying the manuscript: Author Disclosure Form and Ethical Responsibility Form.

The forms are available on: manu.edu.mk/prilozi.